



Monthly BOG Meeting Monday, January 6, 2014 5:30 PM, Meier Architecture Engineering.

Attendees:  
Jian Zhang\*  
Jay Ashbaugh\*  
Rahul Athalye\*  
Derek Archer\*  
Lucy Huang  
Vrushali Mendon

Absentees:  
Weimin Wang\*

(\*BOG Members)

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Action items and decisions are as follows.

- The meeting minutes from the previous meeting on November 26<sup>th</sup>, 2013 were reviewed and approved. Derek motioned for to approve, Jay seconded, motion passed.
- Action Items and their status from the previous meeting are as follows:
  - Completed Action – Jian, Derek, Weimin: to provide website update information to Rahul.
  - Incomplete Action – Lucy: to prepare YEA webpage content to Rahul.
  - Incomplete Action – Rahul: to finish website upgrade before our next BOG meeting.
  - Completed Action – Rahul: to report bank account update through emails.
  - Incomplete Action – Greg: to ask his student to share their ASHRAE NYC meeting experience.
  - Incomplete Action – Rahul: Change the webpage name from Chapter back to Charter
  - Incomplete Action – Weimin: Determine qualifications for full membership (as opposed to associate membership) and contact those applicable within chapter.
  - Completed Action – Derek: to confirm December program meeting speaker (Kevin Maple), to send out December newsletter (estimate dinner rate for the hotel. As a tradition, we provide free dinner for spouse of members that attended the Nov program meeting).
  - Completed Action – Jian: to draft president's message.

#### **Old Business – Jian Zhang**

- Action:
  - Sriram to follow up with Supriya regarding online registration details for CRC
  - Rahul to update website with brochure, detailed program, registration packages and details, and a link to the online registration website.
- Completed action. DRC Region XI December visit report:  
*American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.*



- Review the facility for the upcoming Region XI 2014 CRC with Kevin Marple. He concluded “I’m confident it will be a successful CRC”.
- No interest from anyone at the chapter level to participate at a regional level
- Recruitment of 2014-2015 secretary and treasurer
  - Action: BOG members to look for new members.

### **Membership Committee Report – Weimin Wang**

### **Student Membership Report – Gregory Jourdan**

### **Research Promotion Report – Jay Ashbaugh**

#### Chapter Status

Message from Ryan MacGillivray RP regional VC, our region has only raised 17% of the 2013-2014 goal.

### **CTTC Report – Derek Archer**

Derek speaking to Green Building Initiative folks in Portland about a Green Globes talk.

Action: Derek to lineup speaker for week of January 27<sup>th</sup>.

### **Honors & Awards Report – Jay Ashbaugh**

ASHRAE Mid-Columbia Chapter was awarded the Full Circle award!

### **Newsletter Report – Derek Archer**

Action Derek: Add CRC brochure.

Action Jian: Send presidents message to Derek this week.

### **Treasurer Report - Athalye Rahul**

IRS not for profit form submitted. Mailbox renewal for 2014 paid.

Checking account balance: \$1038.12

Savings account balance: \$6182.62

### **Historian Report – Steve Strecker**

### **Web Page Report – Rahul Athalye**

### **New Business**



Next BOG meeting January 27<sup>th</sup> 2014.

Respectfully Submitted,

Rahul Athalye

Secretary, Acting Treasurer 2013-2014

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A N I N T E R N A T I O N A L O R G A N I Z A T I O N

CHAPTER MAY NOT ACT FOR SOCIETY